



# OFFSHORE SYSTEMS, INC.

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## **Notification to Valued Customers April 5, 2020**

As many of you are probably aware, at approximately 1400 on April 4, 2020, Offshore Systems Inc., (OSI) was notified that an employee passed away at his personal residence in Dutch Harbor, Alaska. No doubt many of you worked with this employee and, as you might guess, OSI is focusing on supporting the employee's family and co-workers at this difficult time

In light of very real and understandable concerns related to this development, OSI has and will continue to work with local and state health officials to determine the cause of death. With that in mind, we would like to provide the following information:

### Prior to this event:

- Over the last several weeks, the company instituted practices of social distancing and enhanced personnel hygiene as recommended by local, state and federal health advisories.
- The company had already activated its site security plan in compliance with minimizing nonessential personnel and vehicle traffic at our facility.
- We know the employee had been ill and evaluated at the local health clinic over a week before his passing. As a result, he was not active at work and had been sequestered in his home with little, if any, contact with other employees.

### After notification of this event:

- Local health and law enforcement agencies were notified and they undertook steps to initiate an investigation into the cause of death.
- We have reviewed, enhanced and implemented safety protocols for our employees, essential vendors coming to the facility and customers who we provide various services to.
- Out of an abundance of caution, certain employees have "self-isolated" pending results of the investigation and recommendations from appropriate health professionals.
- We have developed a contingency plan in the event local, state or federal health officials recommend more strict access and operations at our facility to ensure no impact to critical operations such as electricity, water, dock and fueling operations and cold storage.
- We continue to stay in close contact with Unalaska Police Department as they are the lead agency investigating this event and coordinating with appropriate off-island health officials.

Our goals during this difficult time are straightforward: support the employee's family and our employees, cooperate with appropriate agencies to understand and address potential health concerns and remain ready to support the needs of our valued clients. We will provide additional information related to our safety protocols, facility operations and any directives from health care agencies as it becomes available. Thank you for your understanding and cooperation during this challenging period.

If you have any questions related to our particular needs, please contact our OSI Facility Managers:

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